

BROOKSVILLE ENGINEERING SCIENCE AND TECHNOLOGY ACADEMY
BOARD MEETING MINUTES
September 26, 2022

Board Members Present: Mrs. Patricia Laird, Mrs. Tiffany Hoblit, Mr. Marvin Gordon, Mrs. Fairella Cook

Stakeholders Present: Mrs. Jamie Young

Ms. Tonya Powell (school secretary)
Michele Wexler, BEST finance (by phone)
Jennifer Ray, School legal representation

Meeting brought to order at 4:32pm.

Approval of August minutes: Mrs. Patricia Laird informed board that full names need to be added to Board minutes going forward. Mrs. Jamie Young and Mrs. Patricia Laird will share a room for the Charter School Conference and save approximately \$250.00. Mrs. Tiffany Hoblit made a motion to approve the minutes, Mrs. Fairella Cook second, all in favor, minutes approved.

Approval of August financials: Mrs. Patricia Laird questioned the amount of \$5,726.08 due from other agencies. Michele Wexler explained that monies were owed to us by County PICO or ESSER and that Bob Walker was going to make entry. She will reach out to Bob. She explained that Kesseltech was paid twice in June due to one payment for June and one for July. Mr. Marvin Gordon questioned the hand-written check to Amy Morrow. Mrs. Jamie Young explained the issue with her payroll deposits into her personal account but it has been rectified. Mrs. Jamie Young stated that \$2,400.00 had been collected for EBC dues and \$8,795.00 total collected since August 15th. She explained that notices were sent out to parents informing them that after next Friday students would not be allowed to participate in EBC trips until fees are paid. Mrs. Patricia Laird questioned check numbers written and not matching the check numbers on the reconciliation report- Michele will double check next time checks run to make sure they print correctly. Mrs. Fairella Cook made a motion to approve the financials, Mr. Marvin Gordon second with comment to thank Michele Wexler for addressing financials. All in favor, financials approved.

Annual Audit: Bob Walker will forward the clean audit to the District. Mrs. Fairella Cook made a motion to approve, Mr. Marvin Gordon second with comment on a great job presenting by Mr. Bob Walker. All in favor, Annual audit approved. Mrs. Jamie Young informed the board that she is looking for other options for Mrs. Michele Wexler's duties.

Principal Report

Observations: All observations were completed, great teaching and some coming along. She will work with the Tech teacher.

Enrollment: We are currently around 80 students but may lose a couple more. She met with parents regarding students grades and behavior.

Safety: Safety monies for 2 years can be used for safety barriers on the front windows. Back windows would be \$3,400 and doors would be \$1,700. Mrs. Jennifer Ray asked about getting approval from the leaseholder. Mrs. Jamie Young is looking into getting additional exits installed for front offices.

Floor Cleaning: Mid Florida will share the expense of purchasing a floor cleaning machine since they will also be using the cafeteria. Total is \$4,000.

Radios: Have been ordered and we should have them by next week.

Hurricane Closure: Announcement made to parents on Facebook regarding school closure. Confident there will be no flooding. Mrs. Jennifer Rey suggested taking photos if need be to see where problem areas are.

Salaries: Tentative agreements for increase in instructional salaries have been negotiated for district employees. Increase of \$3,000 for instructional and \$550 on top of that for retention bonus for all returning teachers. Non-instructional positions will increase to \$16 from \$15. Agreements to be ratified in October and are not to be retroactive for anyone who was here last year. Board discussed millage fund allocations. There will be \$38,000 for staff salaries/bonuses. Budget needs to be completed. Mrs. Jamie Young stated the budget will be completed by Oct. 19th & 20th.

Grant Funds Spending: Chromebooks \$18,000, licensing issues need to be resolved. All students will have one to one. They will need to be trained. Two desktops have been ordered, phone issues persist. Kesseltech will give an estimate to replace phones. Mrs. Jennifer Rey mentioned the Community Foundation of Tampa Bay, a private philanthropy for not for profits serving the Tampa area. She will email Mrs. Jamie Young the contact information.

Parent Night: October 27th is a conflict with Hernando High Spirit Week. YMCA would like to come and survey parents for interests. Board members are encouraged to attend. Mrs. Patricia Laird will be out of town after October 19th.

Adjournment at 6:00pm.

Tiffany Hoblit, Secretary

Date